

Comenius and Leonardo da Vinci Contact Seminar
‘European Cooperation in the Field of Agriculture, the Environment and Ecology’
Organized by Foundation for the Development of the Education System -
the Polish National Agency for the Lifelong Learning Programme



Contact Seminar
9-12.10.2012
Pułtusk



Practical Information

Date: 9th -12th October 2012

Place: Pułtusk, Hotel Castle Pułtusk

Location:

The seminar will take place in Pułtusk. Pułtusk is located in the centre of Poland - 60 kilometers drive from Warsaw. Therefore, it is very easy to get there from every single corner of the country. The town is uniquely picturesque and conveniently situated in the northern part of Masovia (Mazowsze) on the brink of the Puszcza Biała (eng. White Wilderness – a forest complex) at the Narew River. It is closely situated to the route leading to the Masovian lakes region and to Pojezierze Augustowskie. The oldest part of Pułtusk is set on an island created by the forked arm of Narew river and that is why it is called “The Venice of the North”. Pułtusk is famous for the longest market place in Poland as well as for the stately 16th century Bishop’s Palace. Currently Pułtusk is one of the most quaint towns of Mazovia.

More information:

<http://www.pultusk.pl/pozostale/English.aspx>

<http://en.wikipedia.org/wiki/Pu%C5%82tusk>

Venue:

The picturesquely situated castle went through a classicistic restoration in the 18th century. Presently, the hotel is under the ownership of the “Association of Polish Community” (“Wspólnota Polska”). This old residence of bishops together with the closest areas was transformed into “The House of the Polish Diaspora” (Dom Polonii) by a government decision in 27 July 1974. The castle was rebuilt in the Renaissance style and its gates were solemnly opened on 16 July 1989. The beautifully restored castle apartments and halls function as a hotel, restaurant, ball room and conference base.

Address:

Hotel Zamek Pułtusk

11 Szkolna street

06-100 Pułtusk

<http://www.zamekpultusk.pl/main-en>

Participation:

Contact Seminar fee:

The seminar fee (for accommodation, meals and cultural events) will be **350 EURO**. This includes accommodation for 3 nights (single rooms), all planned meals, cultural activities, seminar material and organized airport transportation. The first meal is the dinner on the 9th October and last one is the coffee break with sandwiches on the 12th October. All the selected participants will receive an invoice and they are kindly asked to pay the contact seminar fee before the seminar starts.

Deadline for the registration forms:

The registration will be closed on **14th of September**. After getting acceptance from your NA to your Preparatory Visits application delegates are required to complete an online registration form to confirm their attendance. Please register **only** after getting acceptance from your NA to your Preparatory visits application. The registration form is available at this link:

<http://konferencje.frse.org.pl/register/32/lang:en>

Preparation for the seminar:

The participants are kindly requested to:

- send their application form for contact seminar/preparatory visit to their National Agency
- register on the website (information above): <http://konferencje.frse.org.pl/register/32/lang:en>
- prepare and send to organizers a short presentation about your school/institution and ideas for future projects, via e-mail: for Comenius: maffeltowicz@frse.org.pl, for Leonardo da Vinci: dwieczorkowska@frse.org.pl. The presentation should have a maximum of 7 slides and should be created in Microsoft Office Power Point Presentation Programme. Your presentation will be screened during the European Fair.

The participant are kindly invited to bring materials about their organization, previous projects such as: bulletins, brochure and so on. Promotional materials of your institution and country will be also welcomed.

Please bring also typical snacks/drinks from your country/region.

These materials are needed for the European Fair which will be organized on the first evening of the seminar.

Travel information:

We provide transport from Frederic Chopin Airport in Warsaw or Modlin Airport to the hotel. For this reason there is an information about your travel arrangements to be filled in the registration form or it should be send directly to the organizers.

If you wish to get there on your own, the best way is:

- from Frederic Chopin Airport go to the bus stop '**LOTNISKO SEKTORY AB O2**' which is located in front of the arrival hall. Take bus number **188**, get off on the '**17 STYCZNIA O2**' bus stop. Get on the bus number **154** and get off on the '**DW. ZACHODNI O2**' bus stop.

The journey takes about 29 minutes.

http://wyszukiwarka.ztm.waw.pl/bin/query.exe/en?currentCSS=theme_ztm&seqnr=6&ident=20.0337101.1340633186&#connection_C0-0

Another way of getting to the **DWORZEC ZACHODNI** is taking a direct train **S3C** from the railway station '**WARSZAWA LOTNISKO CHOPINA O1**', which is situated near the airport.

http://wyszukiwarka.ztm.waw.pl/bin/query.exe/en?currentCSS=theme_ztm&seqnr=6&ident=20.0337101.1340633186&

The journey takes about 25 minutes.

Make sure that you have a valid ticket before getting on the bus or train. You can buy ticket at the bus.

- then from **DWORZEC ZACHODNI bus station** take a bus that directly goes to Pułtusk. Please find a timetable here <http://en.e-podroznik.pl/public/searchingResultsVW.do?tseVw=regularP&startCity=&tabToken=b0e9aa597a9c2d6fecbc83940529875&endCity=&fromStopId=-54041&toStopId=-82798>

The journey takes about 1h30m.

The price is about 10 zloty.

Get off in Pułtusk on the bus station, which is situated at Nowy Rynek street. The way from the bus station to Hotel Castle Pułtusk is shown on the map. The walk will take about 15 minutes.



Other useful information:

Currency rates:

The local currency is the zloty (zł)

The exchange rate is: 1 EUR= 4,3 zł

Money can be exchanged at exchange point or bank.

It's common to use credit cards such as Visa, MasterCard and Euro card. Credit cards are accepted in most shops and also in some taxi companies.

Weather:

As Polish weather is changeable we suggest to keep up with current weather conditions, but take warm clothes with you and do not forget a raincoat. The temperature is between 6 and 20

Celsius degrees. More information about the weather you can find on the following website:

http://uk.weather.yahoo.com/PLXX/PLXX0012/index_c.html

Useful words:

There are a few phrases that can be useful during a stay in Poland:

Dzień dobry	Good morning
Dobry wieczór	Good evening
Do widzenia	Goodbye; see you
Mam na imię...	My name is...
Dziękuję	Thank you
Proszę	Here you are (also: please)
Przepraszam	Excuse me, I'm sorry
Na zdrowie	Cheers
Jestem...	I am
Jestem nauczycielem	I am a teacher
Uczeń	Pupil
Szkoła	School
Smacznego	Bon appetit
Piwo	Beer
Czerwone/białe wino	Red/white wine

INFORMATION NEEDED FOR THE APPLICATION FORM:

C.2 HOST ORGANISATION

C.2.1. ORGANISATION

Full Legal name (national language)	Foundation for the Development of the Education System
Full legal name (latin characters)	Foundation for the Development of the Education System
Type of organisation	Public authority (national) (PUB-NAT)
Commercial orientation	Not for profit
Legal status	Public
Size (staff)	51-250
Legal address	43 Mokotowska street
Postal code	00-551
City	Warsaw
Country	PL - Poland
Region	PL12

Telephone 1	+48 22 46 31 350
Email	comenius@frse.org.pl

C.2.2. CONTACT PERSON FOR COMENIUS

First name	Marta
Family name	Affeltowicz
Position	NA – Comenius team
X Same address as the organisation	
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Email	maffeltowicz@frse.org.pl

C.2.2. CONTACT PERSON FOR LEONARDO DA VINCI

First name	Dagmara
Family name	Wieczorkowska
Position	NA – Leonardo da Vinci team
X Same address as the organisation	
Telephone 1	+48 22 46 31 301
Email	dwieczorkowska@frse.org.pl

Contact seminar webpage, where you can find all necessary information :

http://konferencje.frse.org.pl/contact_seminar_com_ldv/index/lang:en

We also invite you for a contact seminar discussion group, where participant can get to know each other or ask questions to organizers.

<https://groups.google.com/forum/?hl=en-GB&fromgroups#!forum/pultusk-contact-seminar>

If you have any questions, please do not hesitate to contact us:

- Comenius programme:
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Tel: 0048 224631208
E-mail: maffeltowicz@frse.org.pl
- Leonardo da Vinci programme:
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